



# AQUATIC INDUSTRY REACTIVATION

Re-opening Guide for  
Aquatic Facilities – COVID 19



LEISURE INSTITUTE OF WA AQUATIC (INC)



**ROYAL LIFE SAVING**  
WESTERN AUSTRALIA

## INTRODUCTION

---

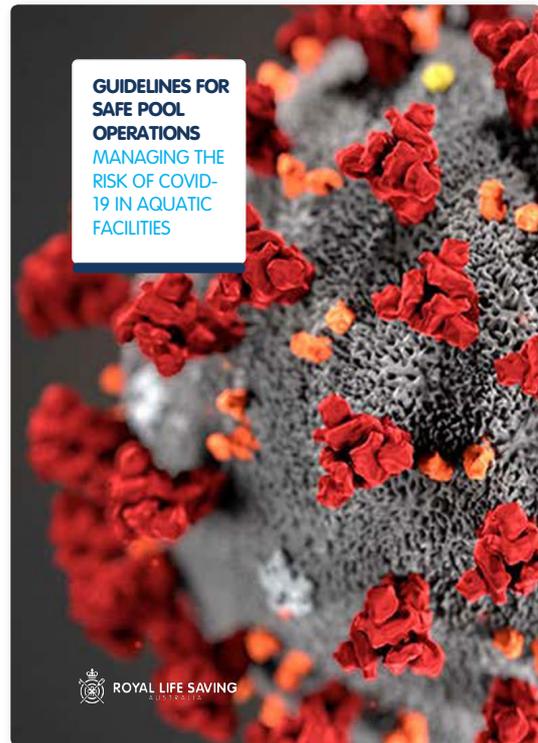
The following document has been developed after discussions with LIWA Aquatics, Royal Life Saving WA, Department of Health WA and Commercial Aquatics Australia.

The following checklists provide a wide range of COVID-19 risks and have been collated from a range of resources. It aligns itself with the National Aquatic Industry Safety Committee (NAISC) Guideline for Safe Pool Operations (GSPO) – MANAGING THE RISK OF COVID-19 IN AQUATIC FACILITIES.

It is recommended that aquatic facilities give due consideration to implementing as many of the checklist items as possible within their facility, whilst also meeting health and safety obligations and considering risk management principles.

The checklists are provided under the following headers:

- General
- Reception/Foyer
- Toilet Areas
- Pools
- Plant Operations



Guidelines For Safe Pool Operations Covid-19

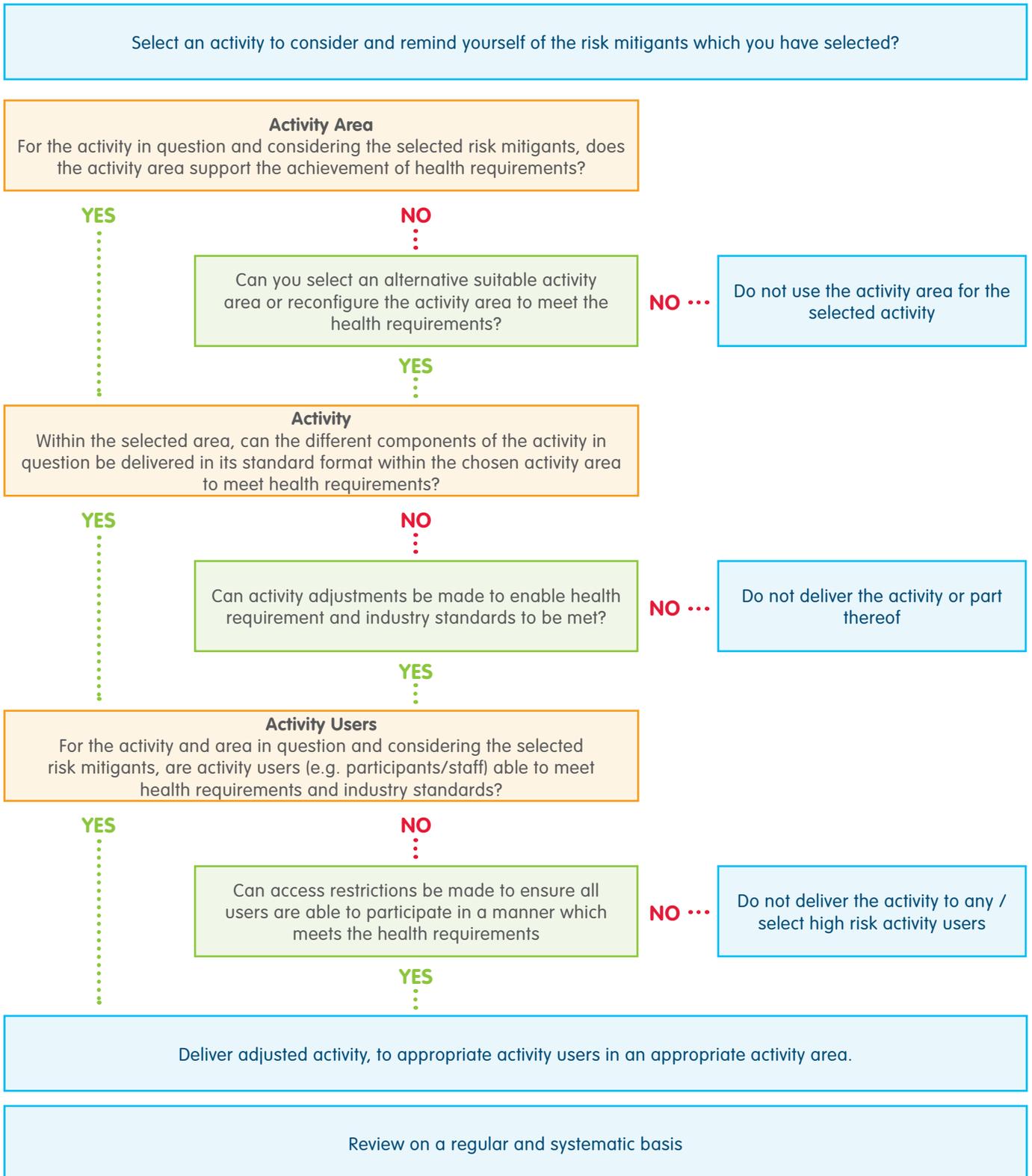
### Disclaimer

The information in this document is current as of 14th May 2020. Operators must still follow and comply with the most up to date Commonwealth and State Government Authorities guidance and recommendations given the regular and fluid changes relating to COVID-19 restrictions and guidelines.

# DECISION TREE

Principle four from the 'National Principles for the Resumption of Sport and Recreation Activities' states that "All decisions about resumption of sport and recreation activities must take place with careful reference to these National Principles following close consultation with Federal, State/Territory and/or Local Public Health Authorities, as relevant."

To act as a simple guide within what will likely be a complex, non-linear and phased reopening process, the flowchart below can be used to make an initial decision regarding the rebooting of a particular activity.



## Risk Options - General

Aquatic Facility Name: .....

| Risk Options   | Completed  | Details |
|--|--|---------|
| Provision of appropriate sanitisation / disinfection stations in selected/ targeted areas throughout the facility                        | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Adherence to Government specified social distancing provisions during all activities in all areas  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Provision of clear and consistent signage/information through the facility, particularly at entry points                                 | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Frequent ongoing cleaning of high touch point areas using appropriate disinfectant equipment/chemicals                                   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Use of personal protective equipment (PPE) in line with Safe Work Australia and GSPO recommendations                                     | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Ensure staff have appropriate PPE to manage aquatic rescue and routine first aid situations  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Adjustments to emergency response (ie CPR) to enable the safe implementation if required (See latest ARC Guidelines)                     | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Adjustment of existing safe work method statements to consider and manage the impact of COVID-19 cross-infection                         | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Delivery of staff and contractor training with regards to COVID-19 and the facilities selected treatment measures                        | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Open windows, doors and/or increase the flow of air throughout the building, via the building management system                          | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Provision of an appropriate identification & response procedures to manage the occurrence of staff/patrons with symptoms of COVID-19     | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Remove communal water stations for use and encourage patrons to bring their own water/fluids with them to the facility                   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Consider the need for training trainees, re-inducting existing staff and inducting new personnel in order to safely operate the facility | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Restrict access to high risk users and educate currently/previously unwell patrons to avoid attending the facility                       | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Take steps to ensure appropriate records of patron attendance are achieved to enable follow up in the event of an infection              | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Implement the four-metre-square rule (e.g. no more than one person for every four-square metres of available floor space).               | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |

## Risk Options - Reception / Foyer

| Risk Options  | Completed  | Details |
|---|--|---------|
| Provision of glass/Perspex sneeze guards at the reception, customer services, membership and food/beverage service areas        | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Transition entry/membership payment options to direct debit where possible and/or contactless payment                           | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Provide web-based reservation systems for activities with reduced capacities such as classes or fitness centre access           | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Implement floor markers for entry, access and queuing areas to support the maintenance of social distancing recommendations     | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Identify separate entry/exit options for patrons if multiple doors are available to create a single directional flow of patrons | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Close parts of the reception/membership areas if they are located within 1.5m of one another and reduce staff numbers           | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Ensure communal seating areas are arranged with appropriate separation distances  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |

## Risk Options - Toilet Areas

| Risk Options  | Completed  | Details |
|---|--|---------|
| Introduce a maximum capacity for toilet areas based on the available space  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Encourage users to shower and get changed AWAY from the venue, if suitable do to so   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Consider closing the changing rooms with signage and tape if alternative toilets are available or easily separated from accessing.  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Increase systematic and deep clean cleaning regime associated with all toilet areas available at the facility   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Introduce/increase the provision of soap dispenser equipment in toilet areas and ensure these are topped up regularly   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Consider discontinuing the use of lockers or ensure safe distancing by staggering the arrangement of available lockers and leaving others closed/locked and ensure this high-touch area is suitably disinfected frequently. | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |

## Risk Options - Pools

| Risk Options   | Completed  | Details |
|--|--|---------|
| Detail and communicate the number of patrons allowed in a lap lane/ pool space and enforce the provisions                    | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Introduce pre-usage bookings to support the management of pool/ water space capacities                                       | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Reduce/remove seating from poolside to reduce the number of people unnecessarily on poolside and encourage social distancing | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Reduce the number of spectators able to attend to watch participants in swimming lesson/aquatic activities                   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Remove access to play equipment (ie noodles, inflatable toys etc)  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Introduce and maintain a targeted cleaning regime on high touch items such as ramp, stair and step handrails                 | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Adjust lane allocations where necessary to increase the spread of lap lane swimmers and reduce lane capacities               | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Proactively discourage on-deck time for pool users before/after they have completed their intended activity                  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Proactively discourage lap swimmers from gathering at the end of lanes for extended periods                                  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Increase the provision of reach and throw rescue equipment for Pool Lifeguards   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |

## Risk Options - Plant Operations

| Risk Options   | Completed  | Details |
|--|--|---------|
| Ensure all microbiological (Pathwest) testing are conducted with your local Department of Health WA Environmental Health Officer for each of your water bodies prior to opening. (pools do not need to be at running normal operating temperature) | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Ensure chemicals are appropriately stocked to allow for additional start up usage and possible delays in delivery of stock.  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Ensure appropriate inspections are carried out on circulation pumps, strainers, dosing pumps, injection points, water chemistry controllers, heaters and all other plantroom equipment for condition and confirm operation.                        | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Ensure all valves are in standard operating positions, progressively re-start your system, performing system checks at each stage  | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| Ensure to open valves to heating circuits, water feature pumps, air blower lines and any other supplementary pipework loops to flush out any old/remaining water   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |
| If your pool is heated or chilled, ensure the temperature rise/fall should not exceed .25 degree per hour (1 degree change per 4 hours) until you reach set point.   | <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A |         |

---

**LIWA AQUATICS**

PO Box 726,  
Hillarys WA 6923

Call **08 9383 8238**

Email **[info@liwaaquatics.org.au](mailto:info@liwaaquatics.org.au)**

Visit **[liwaaquatics.org.au](http://liwaaquatics.org.au)**

---

**ROYAL LIFE SAVING SOCIETY WA**

PO Box 28,  
Floreat Forum WA 6014

Call **08 9383 8200**

Email **[info@royallifesavingwa.com.au](mailto:info@royallifesavingwa.com.au)**

Visit **[royallifesavingwa.com.au](http://royallifesavingwa.com.au)**